

Date : \_\_\_\_\_

To:  
The Secretary,  
The Accountant General's Office Employees' Co-Operative Bank Limited,  
Bangalore – 560001.

Madam,

**Subject: - Issue of Cheque book**

Referring to the subject mentioned above, I hold a Savings Bank Account / Current Account Bearing No. \_\_\_\_\_ in your esteemed Bank. I request you to kindly issue me a single Cheque Leaf / \_\_\_ cheque book/s (Copy of Purpose to be attached for request of more than one Cheque Book).

Kindly do the needful and oblige,

Thanking you,

Yours faithfully,

Signature \_\_\_\_\_

Name \_\_\_\_\_